

April 16, 2014

The Board of Commissioners held its annual meeting on Wednesday, April 16, 2014, in the Forand Manor Conference Room – at 5:30pm for the following reasons:

- 1. Meeting Called to Order**
- 2. Roll Call**
- 3. Election of Officers**
 - Chairperson**
 - Vice Chairperson**
- 4. PILOT – City of Central Falls**
- 5. Bid Review and Possible Approval – Tub Surround**
- 6. Adjournment**

The meeting was called to order at 5:30pm by Chairperson Flynn.

Upon a Roll Call, those “Present” and “Absent” were as follows:

Present

Absent

Cornelius Flynn, Chairperson
Gladys Burns, Vice Chairperson
Paul Charette, Commissioner
Lucia DeGamma - Therriault, Commissioner

Jackeline Parra, Commissioner

Tina Sullivan, Executive Director of the Central Falls Housing Authority

Chairperson Flynn began the meeting by introducing and welcoming the board of the new commissioner, Jackeline Parra.

Election of Officers

Chairperson Flynn turned the meeting over to the Executive Director for the purpose of election of officers.

The Executive Director asked if there were any nominations for the position of Chairperson. Commissioner Burns made a motion to elect Commissioner Flynn as Chairperson. Commissioner Charette seconded the motion. There being no discussion a roll call vote was taken as follows:

Ayes Nays

Commissioner Charette

Vice Chairperson Burns

Commissioner DeGamma - Therriault

Commissioner Parra

The motion was carried and the meeting was turned over to the Chairperson for nominations of Vice Chairperson.

The Chairperson asked if there were any nominations for the position of Vice Chairperson. Commissioner Burns thanked the Board for voting her as Vice Chairperson in the past but felt another board member should be voted in this year. Vice Chairperson Burns made a motion to elect Commissioner Charrette as Vice Chairperson. Commissioner DeGamma - Therriault seconded the motion. There being no discussion a roll call vote was taken as follows:

Ayes Nays

Chairperson, Flynn

Commissioner, Burns

Commissioner, DeGamma - Therriault

Commissioner, Parra

Pilot

The Executive Director explained that the purpose of the PILOT (Payment in Lieu of Taxes) is to compensate the local government for some or all of the tax revenue that the city loses because of the nature of the ownership or use of a particular piece of real property.

There is a contract between the City of Central Falls and the Central Falls Housing Authority which addresses the provisions of local services such as trash collection and street maintenance within

public housing developments.

The total PILOT for the Fiscal Year is \$66,699.03. The calculation is based on 10% of the difference between dwelling rental income and utility expenses. This is an increase in \$3,723.02 from 2013.

Bid Review and Possible Approval – Tub Surround

The Executive Director informed the Board that the Authority went out to bid for tub surrounds at Wilfrid Manor as well as installing 6 walk-in showers.

After much review of the bids, the Executive Director recommended that the board award this contract to the lowest responsible bidder – Bath Fitters for \$140,695.00.

The Chairperson asked if there were any questions concerning the bid review. There being no questions a motion was made by Commissioner DeGamma – Therriault, seconded by Commissioner Parra and passed by all present.

There being no new business to come before the board, a motion was made by Commissioner DeGamma - Therriault and seconded by Commissioner Burns, to adjourn the meeting at 5:40 pm. The motion was carried by all.